

# **INVITATION TO BID**

## **CITY OF WOODBURN**

### **MILL CREEK GREENWAY TRAIL PROJECT**

**PROJECT No. 2009-032-28**

**BID No. 2010-02**

Sealed bids for the construction of **"Mill Creek Greenway Trail Project"** will be received by the City of Woodburn, OR at City Hall, Community Services Dept., 270 Montgomery St. until **2:00 PM, October 1<sup>st</sup>, 2009** and will thereafter be publicly opened and read.

Proposals shall be addressed to Jim Row, Community Services Director, City of Woodburn, 270 Montgomery St., Woodburn, OR 97071. Bids shall be submitted in a plain sealed envelope bearing the Bidder's name, the name of the project and the date and time of the Bid opening, and shall be clearly marked **"Bid No. 2010-02"**, and Bidders shall indicate on the Form of Proposal that ***"Bidder will comply with the provisions of Chapter 279C.840, Oregon Revised Statutes"***.

#### **GENERAL DESCRIPTION OF THE PROPOSED WORK:**

Base Bid Major Items of work (construction) in general consist of but is not limited to: 2030 lf asphalt trail construction (12' wide), 5245 sf new asphalt parking area with minimal storm improvements including replacing existing 72" storm manhole, 1,760 sf sidewalk and 690 sf of new driveway, 320 sf curb return and sidewalk ramps, 420 lf new curb, 4 cross walk striping crossings, 2 street lights, placement of park benches, picnic tables, and pedestrian / directional signage.

Additive Schedule "A" work in general includes construction of wetland mitigation area, 190 sf of wetland viewing platform construction (wood framing on concrete pillars) and approximately 70 lf (wood construction) pedestrian foot bridge construction and 1,970 lf gravel trail construction (6' wide crusher fines trail - most of trail located in wetland area). Additive Schedule "A" work shall not commence until environmental permits have been issued by the U.S. Army Corp. of Engineers and the Oregon Department of State Lands.

Additive Schedule "B" work generally includes the replacement of an undersize cmp culvert with a box culvert, placement of rip rap rock, AC replacement, and 35 lf of 5ft sidewalk. Additive Schedule "B" work is to be completed between July 1, 2010 and September 30, 2010, and only after environmental permits have been issued by the U.S. Army Corp. of Engineers and the Oregon Department of State Lands.

The anticipated range of construction cost is \$300,000 to \$450,000. Plans and specifications may be examined at the Community Services Department, City Hall Woodburn, OR on or after September 10th, 2009. Copies of the Contract Documents may be obtained from the City Community Services office upon deposit of a non-refundable fee of fifty dollars (\$50.00) for each set. Additionally, plan sets are available for viewing at the following locations;

*DJC Plan Center – Portland, OR*  
*Contractor's Plan Center – Clackamas, OR*  
*McGraw Hill Dodge Plan Center – Portland, OR*  
*Salem Contractor's Exchange – Salem, OR*

Bidders must be pre-qualified in accordance with the laws of the State of Oregon. Completed pre-qualification forms or proof of pre-qualification shall be mailed or delivered to the City of Woodburn at least 7-days prior to bid opening. Prequalification Forms are available in PDF format off the City website at <http://www.ci.woodburn.or.us/publicworks/bidsrfps.aspx>. **Only bids from pre-qualified Bidders will be opened.**

**No bid for a construction contract shall be received or considered unless the bidder is registered with the Construction Contractors Board or licensed by the State Landscape Contractors Board.**

Bidders on this project need not be licensed for asbestos handling pursuant to ORS 468A.720. Each bidder must indicate on the bid form whether they are a resident or nonresident bidder as defined in ORS 279A.120(b).

All proposals shall be made on the proposal forms. All proposals shall be accompanied by a Bid Bond, equal to ten percent (10%) of the total bid. Bid Bond shall be forfeited to the City if the Contractor fails to execute the contract within 7-days after acceptance of the bid and award of the Contract.

**Pursuant to ORS 279C.370, bidders on public works projects with a contract value of \$100,000 or more are required to disclose, 2-hours after bid opening, the bidders first-tier subcontractors. The bidder shall provide the information as required on City of Woodburn first-tier disclosure form, provided in the contract documents.**

At the discretion of the Project Manager Addenda(um) and Contract clarifications shall either be posted on the City, Engineering Division website or delivered to Plan Holders via facsimile. Potential Bidders should check the website on a daily basis the last week before the Bid Opening date. Website can be found at <http://www.ci.woodburn.or.us/publicworks/bidsrfps.aspx>. Addenda must be signed and submitted with the Bid Proposal to be considered a responsive offer.

Although contract award is expected to be made by the City Council on October 12<sup>th</sup>, 2009 the City of Woodburn reserves the right to reject any and all bids not in compliance with prescribed bidding procedures and requirements, and may reject for good cause any and all bids upon a finding of the Agency if it is in the public interest to do so. The three (3) lowest bidders may not withdraw or modify his bid prior to the lapse of 35-days after the bid opening.

Work under the base bid of this project must be substantially completed within **sixty (60)** calendar days after the dated "Notice to Proceed".

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Mary Tennant, City Recorder  
City of Woodburn, OR 97071